

GEMO PROJECT OVERVIEW

Project oversight (GEMO project summary)

This spreadsheet provides an oversight of all projects initiated to address the findings of the 2009 Capability Assessment Report, as defined in the CDEM Group Plan, along with additional projects initiated by CEG subgroups or the GEMO since the inception of the plan.

PROJECT STAGE	PROJECT STATUS
OPTIMISED The efficiency (financial, process or	COMPLETED The project has been completed
FUNCTIONAL The outcome of the project is able to fulfil its purpose	ON PLAN The project is underway and running to the agreed plan
IN DEVELOPMENT The outcome of the project is not functioning but is in development	OFF PLAN (RECOVERY PLAN IN PLACE) The project is underway, has deviated from the agreed plan, but has a plan for recovery in place
STRATEGISING/PLANNING The outcome and delivery of the project is being planned	OFF PLAN (HELP NEEDED) The project is underway, however has deviated from the agreed plan and requires attention before it can move forward
NOT FUNCTIONING The outcome of the project is not functioning and requires attention	TO BE COMMENCED The project has not been commenced
TO BE COMMENCED The project has not been commenced	

Project name	Alignment	Project stage	Project status	4Rs	Milestones When	What	Status
Group emergency radio network review	TBC	Not functional	Completed	Readiness	0	0	0
Establishment of Waikato regional hazards forum	Good	Functional	Completed	Reduction	Sep 2012 Oct 2012	Membership confirmed Inaugural meeting held	Achieved Achieved
Development and implementation of Group Public Education Strategy	Fair	Functional	Completed	Readiness	Dec 2013 Jan 2013 Dec 2015	Strategy completed Initiate strategy implementation project Public awareness exceeds 65 %	Achieved Pending Pending
Development of Group Public Information Management Plan	Excellent	Functional	Completed	Readiness	Dec 2013 Dec 2015	Plan completed Recommendations made to support next GP	Achieved Pending
Community response plan template	Good	Functional	Completed	Readiness	40787	Plan template completed and adopted by CEG	Achieved
Development of Group Professional Development strategy	Excellent	Functional	Completed	Response	41244	Strategy completed	Achieved
EMIS database entry	Good	Functional	Completed	Readiness	Oct 2012 Nov 2012 Jan 2013 Jun 2013 Sep 2013	Agreement by EGG on resource and contact info Existing Waikato contact/resource information supplied to GEMO Data entry person employed and trained Existing contact/resource information entered into EMIS Existing contact/resource information entered into EMIS (revised deadline)	Achieved Delayed Achieved Off plan Achieved
Development of Group Recovery Plan	Excellent	Functional	Completed	Recovery	Sep 2012 Oct 2012 Dec 2012 Mar 2013 May 2013 Jul 2013 Aug 2013 Sep 2013	First draft to project group Final draft to project group Consultation draft completed Targetted stakeholder engagement completed Final draft to CEG Plan approved by JC Final draft approved by CEG (revised) Plan approved by JC (revised)	Achieved Achieved Achieved Off plan Off plan Off plan Achieved Achieved
Development of Group Evacuation Plan	TBC	Functional	Completed	Readiness	Jun 2012 Jun 2013 Jun 2014 Jun 2015	Plan completed 40 % local plans completed 70 % local plans completed 100 % local plans completed	Achieved Pending Pending Pending

Project name	Alignment	Project stage	Project status	4Rs	Milestones		Status
					When	What	
Tangaroa Recommendations Inundation modelling and impact assessment	TBC	Functional	Completed	Reduction	0	0	0
Review Local/Group capability/resources to deliver on plan	Excellent	Functional	Completed	Readiness	0	0	0
Tsunami Damage Assessment (AAR Ex Tar pg 38)	TBC	Functional	Completed	Readiness	0	0	0
Appointment of LUC	Excellent	Functional	Completed	Readiness	0	0	0
Disaster prep. for people with disabilities guide	TBC	Functional	Completed	Readiness	0	0	0
Royal commission findings review (Canterbury and Christchurch earthquakes)	TBC	Functional	Completed	Readiness	Jun 2013 Oct 2013 Nov 2013	Required amendments to GEMO and Group work programme identified Amendments to 2014/2015 (and beyond) work programme agreed by CEG 2014/2015 work programme approved by JC	Achieved Pending Pending
Review of MCDEM review findings (Canterbury and Christchurch earthquake response)	TBC	Functional	Completed	Readiness	Oct 2012 Feb 2013 Jun 2013 Oct 2013 Nov 2013	MCDEM review released Initial report to CEG Required amendments to GEMO and Group work programme identified Amendments to 2014/2015 (and beyond) work programme agreed by CEG 2014/2015 work programme approved by JC	Achieved Achieved Achieved Pending Pending
Development of Marae Preparedness Strategy	TBC	Functional	Completed	Readiness	41061	Strategy completed	Achieved
Appointment of Group Public Information Manager	TBC	Functional	Completed	Readiness	XXXX	Group PIM appointed	Achieved
Incorporate Group PIM into notification procedures	TBC	Functional	Completed	Readiness	XXXX	Group notification procedures amended	Achieved
CDEM training of group and local PIM staff	TBC	Functional	Completed	Readiness	XXXX YYYY	Scope of training identified Training of all PIM staff completed	Pending Pending
Inter-regional PIM agreement	TBC	Functional	Completed	Readiness	0	0	0
Establish Controllers Development Needs Analysis (CODNA)	TBC	Functional	Completed	Readiness	0	0	0
WCG representation on CEG	TBC	Functional	Completed	Readiness	2010	WAG chair on CEG	Achieved
Taupo DC welfare arrangements (cross boundary issues) (WCG)	TBC	Functional	Completed	Readiness	Dec 2012	Discuss at WAG	Pending
Appointment of Group Welfare Manager	TBC	Functional	Completed	Readiness	2010	Group Welfare Manager appointed	Achieved
Review of Lifelines Communications Plan (WLUG)	Good	Functional	Completed	Readiness	Oct 2012 Dec 2013	GEMO takes oversight Plan completed	Achieved Achieved
Psychosocial support plan (WCG)	Excellent	Functional	Completed	Readiness	Dec 2012 Jun 2013 Aug 2013	Draft plan to WAG Plan recommended by WAG Plan approved by CEG	Achieved Achieved Achieved
Appointment of full time Group Controller	TBC	Functional	Completed	N/A	0	0	0
Appointment of Group Recovery Manager	TBC	Functional	Completed	Recovery	0	0	0
Establishment of Controllers Meeting	TBC	Functional	Completed	Readiness	41153	Inaugural meeting held	Achieved
Development of Joint Committee induction process	TBC	Functional	Completed	N/A	0	0	0
Review of WELG business plan	TBC	Functional	Completed	Reduction	Jun 2013 Aug 2013	Plan approved by WELG Plan endorsed by CEG	Achieved Achieved
WELG representation on CEG	TBC	Functional	Completed	Reduction	0	0	0
Group Recovery Manager representation on CEG	TBC	Functional	Completed	Recovery	0	0	0
Development of local authority reporting template	TBC	Functional	Completed	N/A	0	0	0
Development of Waikato Interagency Public Information Protocol	TBC	Functional	Completed	Readiness	0	0	0
Development of new WCDEMG website	Excellent	Functional	Completed		0 Jul 2013 Aug 2013	New website live (operational only) New website live (public)	Achieved Achieved

Project name	Alignment	Project stage	Project status	4Rs	Milestones When	What	Status
Development of Group Exercise Plan	Excellent	Discontinued	Discontinued	Readiness	0	0	0
Review of public communication tools	Good	Discontinued	Discontinued	Readiness	0	0	0
UPDATED Development and implementation of Warning Systems Strategy	Good	In development	Off plan (recovery plan in place)	Readiness	May 2013 Sep 2013 Dec 2013 Aug 2014 Oct 2014 Dec 2014 Jul 2015 Jul 2015 Jul 2015	Public communication tools scoped Pilot scoping exercise (TCDC) Public communication tool suppliers reviewed Warning system strategy developed Public alerting tool reviewed (Auckland CDEM responsibility) Local public alerting tool workshops completed (GEMO and GNS) Delivery of local public alerting reports (GNS) Delivery of public alerting suppliers report (GNS) Delivery of social media monitoring tools report (GNS)	Off plan Not achieved Not achieved On plan On plan Pending Pending Pending Pending
UPDATED Development of Group Risk Reduction Plan	Good	Strategising/planning	Off plan (recovery plan in place)	Reduction	Dec 2012 Jun 2013 Jun 2014 Aug 2014	Initial scope of plan developed Draft plan completed Draft plan completed (revised) Draft plan presented to CEG	Achieved Off plan Achieved On plan
Oversight of earthquake Prone building Policies	Poor	In development	On hold	Reduction	Jun 2013	Status of all policies (and implementation) captured Status of all policies (and implementation) captured (revised)	Off plan Pending
UPDATED Development of local recovery plan template	Excellent	In development	Off plan (recovery plan in place)	Recovery	Sep 2013 Jun 2014	Template completed Template completed (revised)	Off plan On plan
Emergency services data sharing	Good	In development	Off plan (recovery plan in place)	Readiness	Jun 2013 TBA	Datasharing agreement adopted by NZFS, WCDEMG and WRC Datasharing agreement adopted by NZFS, WCDEMG and WRC (revised date)	Off plan Pending
Regional emergency management spatial information plan (REMSIP)	Good	In development	Off plan (recovery plan in place)	Readiness	Jun 2013 TBA	Draft service level agreement prepared by WRC and WCDEMG (BAU and response) Draft service level agreement prepared by WRC and WCDEMG (BAU and response) (revised)	Off plan Pending
UPDATED Development of Critical Fuel Supply Plan (WLOG)	Excellent	In development	Off plan (recovery plan in place)	Readiness	Oct 2012 Dec 2013 June 2014	GEMO takes oversight Plan completed Plan completed (revised date)	Achieved Off plan On plan
UPDATED Development and implementation of EMIS Strategy	Good	In development	Off plan (recovery plan in place)	Readiness	Oct 2012 May 2013 Jun 2013 Jun 2013 Aug 2013 Jun 2013 Oct 2013 Jan 2014 Jan 2014 Apr 2014 Apr 2014 Apr 2014 Aug 2014 Oct 2014 Oct 2014 Jan 2015 Apr 2015	EMIS Governance Group established with ToR Strategy developed and submitted for approval Strategy approved for adoption Training programme produced and submitted to for approval Training programme produced and submitted to for approval (revised date) Appropriate administrative and IT infrastructure established across group Delivery of basic training commenced Build event template EMIS single component drills commenced EMIS multiple competent exercise completed EMIS basics training completed (core staff) EMIS welfare component training completed (core staff) Interim EMIS review and decision by CEG Review implementation strategy Delivery of functional training commenced EMIS functional drills commenced EMIS functional exercise completed	Achieved Achieved Achieved Off plan Achieved Off plan Achieved Achieved Pending Pending Achieved Achieved On plan Pending Pending Pending Pending
UPDATED Development of community response plans	Good	In development	Off plan (recovery plan in place)	Readiness	Mar 2014 Mar 2014 Apr 2014 Apr 2014 May 2014 May 2014 June 2014 Oct 2014	CRP implementation plan completed Template and support material draft content and format Template ready for circulation Community leads identified by local CDEM Initial supporting materials Full CRP roll-out commences Initial supporting materials (revised date) Full CRP roll-out commences (revised date)	Achieved Achieved Achieved Removed Off plan Off plan Pending Pending
Review of welfare operating procedures (WCG)	Good	To be commenced	On hold	Readiness	Jun 2014 Jun 2015	Review completed New procedure implemented	Under threat Pending
Development of Group Spontaneous Volunteer Plan (WCG)	Good	To be commenced	On hold	Readiness	XXXX	Plan completed	Under threat

Project name	Alignment	Project stage	Project status	4Rs	Milestones When	What	Status
Development of Group Companion Animal Evacuation Plan (WCG)	Good	In development	On hold	Readiness	Oct 2012 Jun 2013 June 2014	Draft MCDEM directors guideline released and commented on Final MCDEM directors guideline released Group plan completed and adopted	Achieved Off plan Under threat

Project name	Alignment	Project stage	Project status	4Rs	Milestones When	What	Status
UPDATED Development and implementation of Integrated Training Framework	Excellent	In development	Off plan (recovery plan in place)	Response	Mar 2013	Group strategy elevated to national level	Achieved
				Jun 2013	National steering committee (EOC integrated training framework) founded	Achieved	
				Jun 2013	Pilot basic concepts course held	Achieved	
				Jul 2014	Pilot intermediate course held	Off plan	
				Sep 2014	Pilot intermediate course held (revised date)	On plan	
				TBC	Pilot controllers course held	On plan	
				TBC	Pilot advanced course held	TBC	
Development of GECC response SOP	Good	In development	On plan	Readiness	Sep 2013 TBC	Initial draft completed TBC	Achieved TBC
Baseline capability requirements for the GECC/EOC	Good	In development	On hold	Readiness	Oct 2010 Jun 2013 Jun 2014	GECC/EOC audits completed by MCDEM and baseline defined GECC baseline requirements met MCDEM ECC audit completed	Achieved On plan Pending
UPDATED Expandable GECC arrangements (Mystery Creek Events Centre)	Good	In development	Off plan (recovery plan in place)	Readiness	Aug 2012	Requirements identified	Achieved
				Sep 2012	Requirements confirmed	Achieved	
				June 2013	Facility completed	Achieved	
				Aug 2013	Draft MOU developed	Achieved	
				Apr 2014	MOU completed and signed by all parties	Achieved	
				Q1 2014/2015	Expandable GECC arrangements in place and systems tested	On plan	
Documentation of GEMO and GECC procedures (Promap)	Good	In development	On plan	Readiness	0	0	0
UPDATED Utility Vulnerability Study (WLUG)	Excellent	In development	Off plan (recovery plan in place)	Readiness	Oct 2012	GEMO takes oversight	Achieved
				June 2013	ToR agreed	Achieved	
				Sep 2013	First draft to WELG	Pending	
				Nov 2013	Second draft to WELG	Pending	
				Feb 2014	Final draft to WELG	Pending	
				Jun 2014	Vulnerability data collected and analysis complete	On plan	
				Jun 2015	Identification of interdependencies, hotspots and priorities	Pending	
				Jul 2015	Vulnerability planning commenced (individuals utilities)	Pending	
UPDATED Review of WELG website (WLUG)	Excellent	In development	Off plan (recovery plan in place)	Readiness	Oct 2012	GEMO takes oversight	Achieved
				June 2013	Existing website updated	Achieved	
				June 2014	Review completed and new website live	On plan	
Funding of CAG projects	TBC	To be commenced	To be commenced	Readiness	0	0	0
Development of Liaison and Partnerships Strategy	Excellent	To be commenced	To be commenced	Readiness	0	0	0
Limited measurement of levels of community readiness	TBC	To be commenced	To be commenced	Readiness	0	0	0
Development of Group Welfare Plan (WCG)	Excellent	To be commenced	On hold	Readiness	0	0	0
GEMO/GECC internal capability assessment report	Excellent	Discontinued	Discontinued	N/A	0	0	0
Hosting North Island CDEM Conference (2014)	Good	To be commenced	To be commenced	Readiness	0	0	0
	0	0	0	0	0 0	0	0
	0	0	0	0	0 0	0	0
	0	0	0	0	0 0	0	0
Review of Waikato CDEM Group Plan	Excellent	To be commenced	To be commenced		0 0	0	0
Priority and alternative routes project (WLUG)	TBC	In development	On plan	Reduction	0	0	0